

**OPPORTUNITIES FOR SERVICE  
FOR 2012-2014  
All Nations Seventh-day Adventist Church**

*Very soon, your Nominating Committee will begin its assignment* of prayerfully considering which church members could best serve in a multitude of church positions for the next two years. *We'd like your input in two areas:* (1) areas of service in which you feel gifted, interested or experienced, and (2) any suggestions you have of other church members you think would serve well in specific areas. Please feel free to list your willingness to serve in as many areas of service as you like, recognizing, of course, that the committee itself will be making the final recommendations on these positions, which will take effect in June and July of this year.

– Pastor Myriam Gonzalez

*If you're happy where you are, please consider remaining in that position and state it on the form;* look around you for others with whom you'd like to work and be ready to suggest their names to the nominating committee.

Part of the responsibility of becoming a leader, of course, means that you're setting an example to others -- in lifestyle, in finances,<sup>1</sup>etc. This might at first seem daunting, but remember that Jesus not only calls us but also equips us to be His disciples. Take courage! My goal for every ANC member is that he or she finds joy in serving the Lord in some particular niche. Remember, there are many ways not on this list in which we can serve our Lord, each other, and the world beyond our walls--and some of these ways may be the most creative and rewarding of all! Each one of us is precious in God's sight; a valuable, worthwhile member of His family, and He calls us each to serve Him.

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***POSITIONS***

**ADVENTIST YOUTH SOCIETY LEADER:** Organizes Sabbath afternoon programs to foster the training of youth for Christian leadership and service and the development of each individual to the fullest potential.

**ADVENTURERS CLUB DIRECTOR AND TEAM:** Directs the program that is designed to stimulate the children's budding curiosity toward the world about them, providing recreational activities, simple crafts, appreciation of God's creation, and other activities that are of interest to that age. All is carried out with a spiritual focus setting the stage for participation in the church as a Pathfinder.

**AUDIO-VISUAL COMMITTEE:** Operates sound system, including recording apparatus, for Sabbath and other services as needed; operates and/or supervises use of other audio-visual equipment; maintains blank tape or CD stock; duplicate sermons and other seminars as requested.

**CHAIRPERSON:** Chairs board meetings.

**CHILDREN AND FAMILY LIFE COORDINATOR:** Organizes activities and provides information for the spiritual development of the children and families of the church.

**CHURCH CLERK:** Serves as secretary of Church Board and Church Business meetings; keeps updated online records of church membership; handle membership transfer correspondence.

**COMMUNITY SERVICES LEADER AND ASSISTANTS:** Coordinate outreach ministries.

**COMMUNICATION SECRETARY:** Writes news releases for the Pacific Union Recorder and local media, helps encourage good relations between church and community.

**DECORATING COMMITTEE:** Recommends courses of action to board regarding appearance of church facility interior and exterior.

**DEACONS:** Assist at church services; work with pastor and elders in a variety of ways, including keeping in touch with members and interested individuals; care for church property.

**JUNIOR DEACONS:** Young men who are deacons-in-training.

**DEACONESSES:** Assist at baptisms and communion, etc.; work with pastor and elders in a variety of services, including keeping in touch with members and interested individual.

**JUNIOR DEACONESSES:** Young women who are deaconesses-in-training.

**EDUCATION SECRETARY:** Promotes and generates support for Christian Education.

**ELDERS:** Lead church members into deeper and fuller Christian experience by assisting pastor in nurture of members and outreach to community; coordinate and nurture parish groups. They preach, teach, and share the Gospel through Bible studies.

**FACILITIES MANAGER:** Coordinates building maintenance and operations.

**FINANCIAL ADVISORY COMMITTEE:** Several church officers plus two members at large discuss and make recommendations to the church board regarding major church financial issues.

**FLOWER COMMITTEE:** Plans and arranges for weekly sanctuary floral decorations.

**GREETERS AND USHERS:** Warmly greet all members and visitors Sabbath morning; make newcomers feel welcome and provide assistance as needed to distribute materials and maintain reverence in the Sanctuary.

**HEALTH COORDINATOR:** Promotes health within the church and as a community outreach.

**HOSPITALITY TEAM:** Coordinates once-a-month Sabbath noon luncheons in fellowship hall.

**INTEREST COORDINATOR:** Maintains a database of people who are interested in various aspects of Adventism, and seeks to meet their needs by connecting them with church members.

**LOS ANGELES METRO REGION DELEGATE:** Represents the church on Los Angeles Metro Region Committee which meets every other month on Monday evenings.

**MEN'S MINISTRY LEADER:** Coordinate activities and enlist the participation of the Church's men for their spiritual growth and leadership.

**MUSIC MINISTRY:** Schedules special music for the Sabbath morning worship services.

**PATHFINDER STAFF:** Leads or assists in this co-ed Scout-like program for young people ages 10-15.

**PERSONAL MINISTRIES DIRECTOR:** Coordinates the activities of every department that works with Evangelism and Community Outreach.

**PRAYER MINISTRY DIRECTOR:** Organizes the church to become a praying church, providing opportunities, resources, and communication about prayer and prayer requests.

**RELIGIOUS LIBERTY DIRECTOR:** Informs the church about issues related to safeguarding religious liberty and cooperates with the Southern California Conference on that area.

**RISK MANAGEMENT DIRECTOR:** Assesses security and safety issues within local congregation; acts as loss control liaison with conference.

**SABBATH SCHOOL SECRETARY:** Orders and distributes Sabbath School supplies; counts, records, and gives Treasurer all Sabbath School offerings; takes Sabbath School Council minutes.

**SABBATH SCHOOL SUPERINTENDENT (GENERAL):** Oversees smooth and effective operation of Sabbath School; emphasizes worldwide and local mission work; conducts SS Council meetings.

**SABBATH SCHOOL LEADERS--ADULT DIVISION:** Plan and conduct adult Sabbath School programs.

**SABBATH SCHOOL LEADERS AND ASSISTANTS--CHILDREN'S DIVISIONS:** Prepare and lead weekly programs to encourage children's Christian growth.

BEGINNERS (birth-4)

KINDERGARTEN (age 4-first grade)

PRIMARY (second through fourth grades)

JUNIOR (fifth and sixth grades)

EARLITEEN  
YOUTH

**SENIORS MINISTRY:** Plans activities and coordinates services for the elderly members of our congregation.

**SCHOOL BOARD REPRESENTATIVES (San Gabriel):** Represent congregation at regular school board meetings (monthly during school year); keep church board apprised of school issues.

**SOCIAL COMMITTEE:** Plans church social events which involve all age levels and serve as both fellowship and outreach activities for the church.

**STEWARDSHIP LEADER:** Presents spotlights and organizes Stewardship days to teach the church the basic concepts.

**TREASURER:** Acts as custodian for all church funds, maintains church financial records, disburses funds as directed, reports to church board.

**ASSISTANTS:** Assist treasurer in above responsibilities

**VACATION BIBLE SCHOOL LEADER:** Coordinates yearly program and organize a team to conduct the meetings.

**WEDDING AND FUNERAL COORDINATOR:** Is available to coordinate weddings and funerals held in the church facility.

**WOMEN'S MINISTRIES LEADER:** Coordinates nurture and outreach activities for women.

**WORSHIP MINISTRY:** Plan, coordinate, and lead worship programs to facilitate a worship experience for every person who attends the church services.

**YOUTH AND YOUNG ADULT LEADER:** Assist the Youth Pastor in the coordination of activities for both, youth and young adults.

Quite a list, isn't it? And this is just the skeleton of our church body. Now we need people -- including you -- to add the flesh and blood, the heart and soul of Christian service. Here is your chance to volunteer your service.

Please complete the Survey on the next page and give it to a deacon or usher within the next two weeks. Thanks!